

Minutes of the Meeting of Woodwalton Parish Council held on 12th April 2017, 7.30pm

Present: Cllrs Peck (Chairman), Pinder, Gilbert, Lee and the Clerk Members of the public: 2 Key: PC Parish Council HDC Huntingdonshire District Council CCC Cambridgeshire District Council		
1	Chairman's Welcome	
2	To receive apologies and reasons for absence	Cllr Rodford sent his apologies and these were accepted.
3	Members Declarations of Pecuniary Interest relating to matters on the agenda	None.
4	Public and press participation session with respect to items on the agenda	One member of the public addressed the PC with regards to the need to clear the ditch at The Cross and regular maintenance of this to be budgeted for. The PC agreed to raise this matter at the Annual Meeting in May. The same member of the public also noted that the work to the fascia of the bus shelter by Chris Myers was very good and recommended that the seat in the shelter be rubbed down and treated. Cllr Rodford is due to do this work to the seat after waiting for better weather.
5	To sign and approve minutes dated 25 th January and 9 th February 2017	The Chairman signed and dated each of the pages. It was noted that "Tew" was omitted from agenda item 8. on the minutes of 25 th January 2017 and this was handwritten in. The Parish Council, unanimously, agreed these to be true reflections of the meeting .
6	Matters arising from the minutes (information only)	From the minutes of the 25 th January 2017, Cllr Pinder recorded that:- Item 20. VH survey had been actioned and received by the VH Committee. Item 10. Grass seeding of the patch on the memorial green needed to be actioned in the next couple of months. Cllr Lee offered to address this. Item 14. Hi-vis jackets and litter pickers had been purchased. Item 23. Speedwatch locations had been identified. Clerk was requested to send the Speedwatch Co-ordinator the contacts at the Parishes of Bury, Wistow and Upwood and the Raveleys.
7	To receive the resignation of Cllr Pinder	Resignation was received and accepted and Cllr Pinder was thanked for all of his valuable contribution. Cllr Pinder to stand down at the end of this meeting. Clerk advised that she had organised the advertising of the vacancy on the noticeboard and website.
8	Reports from Parish Cllrs	Cllr Gilbert noted that cracks had appeared on the surface where drilling had taken place under the road by Anglian Water.

Signed..... Dated.....

9	Reports from District and County Cllrs	D Cllr Howe informed the PC that HDC had finished the year in good, financial, shape without too many cuts to services. The Tree Warden post had been reinstated and 20 Apprentice posts had been introduced. The Transformation Project had also been introduced as a way of departments streamlining services to the public, to be more efficient. Cllr Howe also explained that with regards to Devolution, the new Mayor and cabinet will be elected soon.
10	Clerk's report	Nothing that was not already an agenda item.
11	Correspondence received, inc:- a) Email - Resident, regarding, i) parking at the village hall; ii) request for help to remove the tent at New Road dwelling; iii) the seat in the bus shelter b) Email - Resident, regarding parking and driving on the Memorial Green <i>It was agreed for the following correspondence to be heard</i> c) Email - HDC, Consultation, Houghton and Wyton Neighbourhood Plan d) Email - HDC, Barns at Higney Grange, Church End to be named as 1 The Barns, 2 The Barns and 3 The Barns	PC noted. As per the minutes of 25 th January 2017, agenda item 21, the Vice-Chairman of the Village Hall Committee had explained why it was not acceptable to park on the grass. Cllrs, unanimously, agreed that this request does not fall within the remit of the PC, hence, it had been previously struck from the agenda and recorded in the minutes of 25 th January 2017, agenda item 10b,. No action to be taken. After a lengthy discussion, it was agreed for this matter to be addressed, fully, at the May meeting. PC noted. Item to be added to the website and notice board. PC noted.
12	Health & Safety	None.
13	Planning	None.
14	Financial report and payments to be made, inc:- Approval of the following: a) £465.66 (£155.22 x 3) (STO) Clerk's salary and expenses, Feb/Mar/Apr b) £579.84 HDC (Grass cutting 2016) c) £77.64 Helping Hand Company Ltd (Litter Pickers) - paid out of meeting d) £63.13 Mr D Pinder (reimbursement for Hi-vis jackets/Elite Industrial Supplies Ltd) - paid out of meeting e) £98.00 Chris the Handyman (Repairs to bus shelter fascia) - paid out of meeting	All payments were checked and approved.

Signed..... Dated.....

	<p>f) £396.00 Gawn Associates (Village Hall survey) - paid out of meeting. To be reimbursed from the Solar Panel Gift Money held in the reserve account</p> <p>g) To note the reconciled bank account balance</p> <p>h) To sign the banking forms for the Clerk to be added as a signatory on the Parish Council bank accounts and to include internet access</p> <p>i) To remove Cllr Pinder as a signatory <i>Not on agenda</i> £15.00 WI Sawtry (hire of hall)</p>	<p>Unreconciled as at 31st March 2017 Current account, bank balance - £3,564.41 Solar Panel Gift Money account, bank balance - £29,265.51</p> <p>The Clerk explained that she was working through the end of year paperwork and would have reconciled figures for the May meeting. The PC accepted this. Forms completed and signed. Clerk to action.</p> <p>As above.</p>
15	Update from the Clerk regarding Ditch Clearing	The Clerk reported that the ditch opposite the Beville had been cleared, as instructed and paid for by Luminus.
16	Update from the Clerk regarding HDC grass cutting service	The Clerk reported that Cllr Rodford had requested that she contact HDC as he was unhappy with the service that had been provided so far with the cutting of the grass. Emma Stannard at HDC had come back to the Clerk and explained that 3 cuts had been made, so far, this season and the first cuts always leave more arisings, due to the new growth. Emma added that she anticipated a better service to be provided this coming year in comparison to the last, as the new team were now established and the unusual growth due to the weather last year had not been seen this year. The PC, unanimously, agreed that no action will be taken.
17	Update from Cllr Pinder regarding damage to the village greens caused by traffic avoiding Anglian Water's roadworks	It was, unanimously, agreed to take up the offer from the contractors working with Anglian Water, to roller and seed the edges of the greens that have been damaged. This remedial work is due to commence towards the end of May.
18	Update from Cllr Pinder regarding Local Highways Improvement Initiative	The PC were successful in their bid and Cllrs Pinder and Peck had met with Karen Lunn, HDC, ahead of this meeting, to discuss a proposed route forwards. Karen will provide a costing of the proposal to the Clerk and this matter to be raised at the next Residents Meeting, with the full information available to residents.
19	Update from the Clerk regarding the communication contact at the Elephant and Castle establishment	The Clerk reported that Sidney and Fusae Imafidon had responded to the Clerk that they should be contacted if there was anything untoward to report.
20	Review by Cllrs Peck and Pinder of the new Consolidated Definitive Map and Statement of Public Rights of Way	No action taken yet. To be raised at the next meeting given the resignation of Cllr Pinder.
21	Items to be raised on the next	Continuing items.

Signed..... Dated.....

	agenda	
22	Date of next meeting	31st May 2017 - 7pm Woodwalton Village Hall Annual Parish Meeting followed by the Annual Meeting of the Parish Council
	The meeting ended at 9.00pm	

Signed..... Dated.....